

## Board of Directors (in Public)

### Item 6.1

**Subject:** Assurance Committee Annual Reports 2017/18  
**Date of Meeting:** Tuesday 1<sup>st</sup> May 2018  
**Prepared by:** Lucy Lavan, Director of Corporate Affairs  
**Presented by:** Julian Farmer, Audit Committee Chair  
**Purpose of Report:** For Approval

BAF Ref	Impact on BAF
3.2	No Impact – the report provides assurance that Assurance committees have operated effectively during 2017/18 and supports the Annual Governance Statement.

### 1. Executive Summary

Each Assurance Committee has reviewed its Terms of Reference and produced an Annual Report as part of the annual evaluation process required by the Trust's Board Assurance Framework (BAF) Policy. Each of the Committee Chairs has presented the annual report for their Committee to the Audit Committee to enable it to assess the extent to which each Committee has operated effectively and in accordance with its Terms of Reference during 2017/18 and to provide assurance and any recommendations for change to the Board of Directors. The opportunity to review all reports together has allowed the Audit Committee to consider any areas of duplication or gaps and to triangulate and themes from the assurances received.

The Audit Committee concluded that each of the Assurance Committees had operated effectively in 2017/18 and supported recommendations made in respect of amendments to Terms of Reference for the Board's consideration and approval.

Attachments are as follows:

- Audit Committee – annual report and terms of reference
- Quality Committee – annual report and terms of reference
- Integrated Performance Committee – annual report and terms of reference
- People Committee – annual report and terms of reference

### 2. Recommendations

The Board of Directors is asked to:

- Note the attached annual reports and confirm the Audit Committee's conclusion that each Assurance Committee has operated effectively in 2017/18 and in accordance

with the Terms of Reference delegated by the Board; and

- ii) Consider and approve the proposed changes to each Committee's Terms of Reference as indicated by the tracked changes highlighted:
- Audit Committee
  - Quality Committee
  - Integrated Performance Committee (extant)
  - People Committee